



Republic of the Philippines
Presidential Communications Operations Office
BUREAU OF COMMUNICATIONS SERVICES
Malacañang, Manila

Minutes of the Meeting – Pre-Bidding Conference for the Supply and Delivery of Notebook and Pen Set for use in the Philippine Identification System Project by the Bureau of Communications Services.

Date : 16 November, 2020
Time : 3:00 P.M.
Venue : Conference Room, Office of the Director,
2nd Floor BCS Office

I. Attendance

NAME	SECTION/DIVISION	POSITION/DESIGNATION
Esther Guibone	SOD	BAC Chair
Nancy P. Covacha	PD	BAC Member
Arlene A. Barrientos	SPD	BAC Member
Romeo B. Acupan, Jr.	PD	BAC Member
John S. Salvadora	PD	BAC Member
Justine Rey Hernandez	SOD	Information Officer IV (End-user)
Rysza Rhielle R. Reyes	FAD	Administrative Assistant III
Krizzel Ann M. Pacheco	FAD	Accountant II (Accountant Chief)
Mylene T. Ranosa	FAD	Administrative Officer V (Budget Chief)
Ezra M. Nicolas	FAD	Administrative Aide IV
Yna Marei	COA Representative	Auditor

II. Call to Order

The Pre-Bid Conference was conducted by the Secretariat; but no Prospective Bidder attended the said meeting. It was then decided by the BAC Chair that the conference be adjourned.

Prepared by:

Approved by:

ORIGINAL SIGNED
Ezra M. Nicolas
Administrative Aide IV

ORIGINAL SIGNED
ESTHER G. GUIBONE
BAC Chairperson

Noted by:

ORIGINAL SIGNED
Rysza Rhielle R. Reyes
OIC, Property and Supply Section

ORIGINAL SIGNED
NANCY P. COVACHA
BAC, Member

ORIGINAL SIGNED
ARLENE A. BARRIENTOS
BAC, Member

ORIGINAL SIGNED
ROMEO B. ACUPAN, JR.
BAC, Member

ORIGINAL SIGNED
JOHN S. SALVADORA
BAC, Member