



Republic of the Philippines  
Presidential Communications Operations Office  
BUREAU OF COMMUNICATIONS SERVICES  
Malacañang, Manila

## Minutes of the Meeting – Opening of Bid for the Supply and Delivery of T-Shirt for use in the Philippine Identification System Project by the Bureau of Communications Services.

Date : 24 November, 2020  
Time : 10:00 A.M.  
Venue : Training Room, 2<sup>nd</sup> Floor BCS Office

### I. Attendance

NAME	SECTION/DIVISION	POSITION/DESIGNATION
Esther Guibone	SOD	BAC Chair
Nancy P. Covacha	PD	BAC Member
Arlene A. Barrientos	SPD	BAC Member
Romeo B. Acupan, Jr.	PD	BAC Member
John S. Salvadora	PD	BAC Member
Justine Rey Hernandez	SOD	Information Officer IV (End-user)
Rysza Rhielle R. Reyes	FAD	Administrative Assistant III
Krizzel Ann M. Pacheco	FAD	Accountant II (Accountant Chief)
Mylene T. Ranosa	FAD	Administrative Officer V (Budget Chief)
Ezra M. Nicolas	FAD	Administrative Aide IV
Marcial Tundaqui	COA Representative	Auditor
Cristina Bautista	CYN Trading	Bidder
Maximo Ritaga	Ritaga Enterprises	Bidder

### II. Call to Order

The Bid Opening was confirmed by the Secretariat; thus, the meeting was called to order at 10:13 a.m. by the BAC Chairperson Esther G. Guibone and acknowledge the presence of the bidders for the participating in the Opening of Bids.

### III. Matters Discussed

TOPIC/AGENDA	Discussions/Clarifications/Agreements
<b>Bidder/s</b>	The BAC Secretariat informed the BAC Chair that there are four bidders submitted their bidding documents namely;  1. CYN Trading 2. Ritaga Enterprises

TOPIC/AGENDA	Discussions/Clarifications/Agreements		
<p><b>Opening of Bids</b></p>	<p>The BAC Chair proceeded then with the opening of the Eligibility/Technical Envelope from the four bidder. The envelope is properly marked, signed and sealed.</p> <p>Upon review of the submitted documents by the JC CYN Trading and J Ritaga Enterprises. Both bidders have passed the eligibility and technical requirements.</p>		
<b>ELIGIBILITY AND TECHNICAL COMPONENT</b>			
<p>PhilGEPS Certificate of Registration and Membership, Platinum Membership</p>	<b>Name of Bidder</b>	<b>Status of Compliance</b>	
		Compliant	Non-Compliant
	1. CYN Trading	✓	
	2. Ritaga Enterprises	✓	
<p>Statement Completed Similar Contracts</p>	<b>Name of Bidder</b>	<b>Status of Compliance</b>	
		Compliant	Non-Compliant
	1. CYN Trading	✓	
	2. Ritaga Enterprises	✓	
<p>Statement of all its ongoing government and private contracts, including contract awarded but not yet started</p>	<b>Name of Bidder</b>	<b>Status of Compliance</b>	
		Compliant	Non-Compliant
	1. CYN Trading	✓	
	2. Ritaga Enterprises	✓	
<p>Net Financial Contracting Capacity (NFCC) computation in accordance with ITB Clause 5.5</p>	<b>Name of Bidder</b>	<b>Status of Compliance</b>	
		Compliant	Non-Compliant
	1. CYN Trading	✓	
	2. Ritaga Enterprises	✓	
<p>If applicable, the Joint Venture Agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1(b) of the IRR</p>	<b>Name of Bidder</b>	<b>Status of Compliance</b>	
		Compliant	Non-Compliant
	1. CYN Trading	✓	
	2. Ritaga Enterprises	✓	
<p>Bid security in accordance with ITB Clause 18. If the Bidder opts to submit the bid security in the form of; (1) bank draft/guarantee; (2) a surety bond, it shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments</p>	<b>Name of Bidder</b>	<b>Status of Compliance</b>	
		Compliant	Non-Compliant
	1. CYN Trading	✓	
	2. Ritaga Enterprises	✓	

TOPIC/AGENDA	Discussions/Clarifications/Agreements		
Conformity with technical specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents; and	<b>Name of Bidder</b>	<b>Status of Compliance</b>	
		Compliant	Non-Compliant
	1. CYN Trading	✓	
	2. Ritaga Enterprises	✓	
Sworn statement in accordance with Section 25.3 of the IRR of RA 9184 and using the form prescribed in Section VIII. Bidding Forms.	<b>Name of Bidder</b>	<b>Status of Compliance</b>	
		Compliant	Non-Compliant
	1. CYN Trading	✓	
	2. Ritaga Enterprises	✓	
For foreign bidders claiming eligibility by reason of their country's extension of reciprocal rights to Filipinos, a certification from the relevant government office of their country stating that Filipinos are allowed to participate in their government procurement activities for the same item or product.	<b>Name of Bidder</b>	<b>Status of Compliance</b>	
		Compliant	Non-Compliant
	1. CYN Trading	<b>N/A</b>	
	2. Ritaga Enterprises	<b>N/A</b>	
	<p>In financial component as unanimously agreed by the BAC members. The declaration of the lowest calculated bidder will notify through a form of letter and will schedule for post-qualification activity.</p> <p>The BAC Chair stated that the committee shall not yet announce the winner and it shall depend on the post qualification proceedings, it was further emphasized that the winner is not necessarily the bidding party with the lowest price, but the responsiveness of the documents presented shall also be take into account.</p>		

### III.a Matrix of Bid Offers

Bidder	Unit	Quantity	Unit Price	Total Price
CYN Trading	1 lot	111,980 pcs T-Shirt	P 64.00	P 7,166,720
Ritaga Enterprises	1 lot	111,980 pcs T-Shirt	P 65.00	P 7,278,700

### IV. Adjournment

There being no further matters for discussion, the meeting was adjourned at 11:15 A.M.

Prepared by:

ORIGINAL SIGNED

**Ezra M. Nicolas**

Administrative Aide IV

Noted by:

ORIGINAL SIGNED

**Rysza Rhielle R. Reyes**

OIC, Property and Supply Section

Approved by:

ORIGINAL SIGNED

**ESTHER G. GUIBONE**

BAC Chairperson

ORIGINAL SIGNED

**NANCY P. COVACHA**

BAC, Member

ORIGINAL SIGNED

**ARLENE A. BARRIENTOS**

BAC, Member

ORIGINAL SIGNED

**ROMEO B. ACUPAN, JR.**

BAC, Member

ORIGINAL SIGNED

**JOHN S. SALVADORA**

BAC, Member