



Republic of the Philippines
Presidential Communications Operations Office
BUREAU OF COMMUNICATIONS SERVICES
Malacañang, Manila

Minutes of the Meeting – Opening of Bids for the Supply and Delivery of Face Mask for use in the Philippine Identification System Project by the Bureau of Communications Services.

Date : 24 November, 2020
Time : 1:00 P.M.
Venue : Training Room, 2nd Floor BCS Office

I. Attendance

NAME	SECTION/DIVISION	POSITION/DESIGNATION
Esther Guibone	SOD	BAC Chair
Nancy P. Covacha	PD	BAC Member
Arlene A. Barrientos	SPD	BAC Member
Romeo B. Acupan, Jr.	PD	BAC Member
John S. Salvadora	PD	BAC Member
Justine Rey Hernandez	SOD	Information Officer IV (End-user)
Rysza Rhielle R. Reyes	FAD	Administrative Assistant III
Krizzel Ann M. Pacheco	FAD	Accountant II (Accountant Chief)
Mylene T. Ranosa	FAD	Administrative Officer V (Budget Chief)
Ezra M. Nicolas	FAD	Administrative Aide IV
Marcial Tundaqui	COA Representative	Auditor
Justine Cruz	JC Maple Trading	Bidder
Dawn Crista Gaviño	Bigvision International Trade & Industries Corp.	Bidder
Raboni Espanola	JIRRAS	Bidder
Maximo Ritaga	Ritaga Enterprises	Bidder

II. Call to Order

The Opening of Bids was confirmed by the Secretariat; thus, the meeting was called to order at 1:52 p.m. by the BAC Chairperson Esther G. Guibone and acknowledge the presence of the bidders for the participating in the Opening of Bids

III. Matters Discussed

TOPIC/AGENDA	Discussions/Clarifications/Agreements
Bidder/s	<p>The BAC Secretariat informed the BAC Chair that there are four bidders submitted their bidding documents namely;</p> <ol style="list-style-type: none"> 1. JC Maple Trading 2. Ritaga Enterprises 3. Bigvision International Trade & Industries Corp. 4. JIRRAS
Opening of Bids	<p>The BAC Chair proceeded then with the opening of the Eligibility/Technical Envelope from the four bidder. The envelope is properly marked, signed and sealed.</p> <p>Upon review of the submitted documents by the JC Maple Trading, Ritaga Enterprises, Big Vision International Trade & Industries Corp. and JIRRAS. only three (3) bidders have passed the eligibility and technical requirements, Big Vision International Trade & Industries Corp. was declared ineligible due to wrong documents submitted wherein the documents inside the envelope is intended for the Supply and Delivery of Notebook and Pen and not for the Supply and Delivery of Face Mask.</p>

ELIGIBILITY AND TECHNICAL COMPONENT

PhilGEPS Certificate of Registration and Membership, Platinum Membership	Name of Bidder	Status of Compliance	
		Compliant	Non-Compliant
	1. JC Maple Trading	✓	
	2. Ritaga Enterprises	✓	
	3. JIRRAS	✓	
Statement Completed Similar Contracts	Name of Bidder	Status of Compliance	
		Compliant	Non-Compliant
	1. JC Maple Trading	✓	
	2. Ritaga Enterprises	✓	
	3. JIRRAS	✓	
Statement of all its ongoing government and private contracts, including contract awarded but not yet started	Name of Bidder	Status of Compliance	
		Compliant	Non-Compliant
	1. JC Maple Trading	✓	
	2. Ritaga Enterprises	✓	
	3. JIRRAS	✓	
Net Financial Contracting Capacity (NFCC) computation in accordance with ITB Clause 5.5	Name of Bidder	Status of Compliance	
		Compliant	Non-Compliant
	1. JC Maple Trading	✓	
	2. Ritaga Enterprises	✓	

TOPIC/AGENDA	Discussions/Clarifications/Agreements		
	3. JIRRAS	✓	
If applicable, the Joint Venture Agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1(b) of the IRR	Name of Bidder	Status of Compliance	
		Compliant	Non-Compliant
	1. JC Maple Trading	✓	
	2. Ritaga Enterprises	✓	
	3. JIRRAS	✓	
Bid security in accordance with ITB Clause 18. If the Bidder opts to submit the bid security in the form of; (1) bank draft/guarantee; (2) a surety bond, it shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments	Name of Bidder	Status of Compliance	
		Compliant	Non-Compliant
	1. JC Maple Trading	✓	
	2. Ritaga Enterprises	✓	
	3. JIRRAS	✓	
Conformity with technical specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents; and	Name of Bidder	Status of Compliance	
		Compliant	Non-Compliant
	1. JC Maple Trading	✓	
	2. Ritaga Enterprises	✓	
	3. JIRRAS	✓	
Sworn statement in accordance with Section 25.3 of the IRR of RA 9184 and using the form prescribed in Section VIII. Bidding Forms.	Name of Bidder	Status of Compliance	
		Compliant	Non-Compliant
	1. JC Maple Trading	✓	
	2. Ritaga Enterprises	✓	
	3. JIRRAS	✓	
For foreign bidders claiming eligibility by reason of their country's extension of reciprocal rights to Filipinos, a certification from the relevant government office of their country stating that Filipinos are allowed to participate in their government procurement activities for the same item or product.	Name of Bidder	Status of Compliance	
		Compliant	Non-Compliant
	1. JC Maple Trading	N/A	
	2. Ritaga Enterprises	N/A	
	3. JIRRAS	N/A	

TOPIC/AGENDA	Discussions/Clarifications/Agreements
	<p>In financial component as unanimously agreed by the BAC members. The declaration of the lowest calculated bidder will notify through a form of letter and will schedule for post-qualification activity.</p> <p>The BAC Chair stated that the committee shall not yet announce the winner and it shall depend on the post qualification proceedings, it was further emphasized that the winner is not necessarily the bidding party with the lowest price, but the responsiveness of the documents presented shall also be take into account.</p>

III.a Matrix of Bid Offers

Bidder	Unit	Quantity	Unit Price	Total Price
JIRRAS	1 lot	56,650 pcs	P 20.00	P 1,133,000
JC Maple Trading	1 lot	56,650 pcs	P 19.00	P 1,076,350
Ritaga Enterprises	1 lot	56,650 pcs	P 14.00	P 793,100

IV. Adjournment

There being no further matters for discussion, the meeting was adjourned at 2:30 P.M.

Prepared by:

ORIGINAL SIGNED
Ezra M. Nicolas
 Administrative Aide IV

Approved by:

ORIGINAL SIGNED
ESTHER G. GUIBONE
 BAC Chairperson

Noted by:

ORIGINAL SIGNED
Rysza Rhielle R. Reyes
 OIC, Property and Supply Section

ORIGINAL SIGNED
NANCY P. COVACHA
 BAC, Member

ORIGINAL SIGNED
ARLENE A. BARRIENTOS
 BAC, Member

ORIGINAL SIGNED
ROMEO B. ACUPAN, JR.
 BAC, Member

ORIGINAL SIGNED
JOHN S. SALVADORA
 BAC, Member