



Presidential Communications Operations Office  
**BUREAU OF COMMUNICATIONS SERVICES**  
 310 PCS Bldg., San Rafael St., San Miguel Malacañang Complex, Manila

FINANCE AND ADMINISTRATIVE DIVISION  
 Property & Supply Section  
 TEL. NO. 87342125  
 FAX NO. 87342147 / 87342118  
**REQUEST FOR QUOTATION**

PR/REFERENCE NO. 2021-01-0072 3/10/2021  
 MODE OF PROCUREMENT SVP DATE

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Sir/Madam: \_\_\_\_\_

The Bureau of Communications Services would like to request for a quotation for the following item with ABC of Php400,000.00:

No.	Qty.	Unit	Particulars/Specification Requirements	Total
	1		<b>DEVELOPMENT OF BEACON</b>	
			<b>(BCS-EXTRANET FOR ACCURATE CONTENT, OFFICIAL STATEMENTS</b>	
			<b>AND NEWS)</b>	
			<b>Project Activities:</b>	
			Project management	
			Analysis and Design	
			Development and Programming	
			Testing (all phases), acceptance and deployment	
			Development and Consulting of Application Layout	
			Performance Measuring and Improvement	
			User Interface Definition and Development	
			Hand over and Take over Application	
			Technical Documentation and Users Training	
			<b>Technical Specification:</b>	
			Open Source Database	
			Open Source Programming Language	
			<b>Terms and Conditions:</b>	
			6-8 months project completion	
			15% Down payment upon issuance of Notice of Award	
			another 65% upon acceptance of prototype and testing phase	
			and 20% upon project completion	
			XXXXXXXXXXNOTHING FOLLOWSXXXXXXXXXXXX	

Please quote your government price/s including Vat and delivery charges, if any.  
 For exclusive manufacturer, or distributor, please attach in your quotation a certification.  
 As a condition for award, please be noted that you will be required to submit Mayor's/Business Permit, Income/Business Tax Return and proof of PHILGEPS registration.  
 Please submit your quotation to BCS, Finance and Administrative Division, Property & Supply Section at ground floor, 310 PCS Bldg., San Rafael St., San Miguel, Malacañang Complex, Manila, or fax it through number 8734-2125 or email to supplyandprocurement@bcs.gov.ph not later than MARCH 15, 2021.

**Terms and Conditions:**

1. Quotation validity shall not be less than 7 calendar days
2. Indicate brand, model.
3. Terms of Payment: **within 30 working days upon final inspection and acceptance**
  - a. Cash on delivery/Cheque on delivery; or
  - b. Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account)
 Please indicate the following details:  
 Account Name  
 Account Number  
 Bank Name  
 Branch
- Note: Non-Landbank of the Philippines (LBP) account shall be shoulder by winning bidder.**
4. **Penalty: one tenth (1/10) of one percent for everyday of delay shall be imposed**
5. Indicate warranty, if any.
- 6 All transactions are subject to creditable withholding taxes.
- 7 The quotation shall include the signature of the company's representative.

Very truly yours,

Received by:  
Date:

ESTHER G. GUIBONE  
BAC-Chairman