



Republic of the Philippines
Presidential Communications Operations Office
BUREAU OF COMMUNICATIONS SERVICES
Malacañang, Manila

Minutes of the Meeting – Pre-Bid Conference for the Supply and Delivery of One (1) Unit of Passenger Van (Early Procurement)

Date : December 23, 2021
Time : 1:00 PM
Venue : Via Zoom Video Conference

I. Attendance

NAME	SECTION/DIVISION	POSITION/DESIGNATION
Esther G. Guibone	SOD	BAC Chairperson
Nancy P. Covacha	PD	BAC Member
Arlene A. Barrientos	SPD	BAC Member
Rosa B. Zabala	FAD	BAC Member
Romeo B. Acupan Jr.	PD	BAC Member
Lowesito Joaquin	FAD	BAC Secretariat
Nestor B. Dato Jr.	FAD	OIC- FAD/TWG
Krizzel Ann M. Pacheco	FAD	OIC- Accounting/TWG
Mylene T. Ranosa	FAD	OIC- Budget/TWG
Gino Villaroman	Nissan Commonwealth, Inc.	Prospective Bidder

II. Call to Order

The Pre-Bid Conference was confirmed by the Secretariat; thus, the meeting was called to order at 1:20 P.M. acknowledging the presence of the Bids and Awards Committee and Technical Working Group and acknowledging the presence of the three prospective bidders attended in Pre-Bid Conference.

III. Matters Discussed

TOPIC/AGENDAs	Discussions/Clarifications/Agreements
Bidding Documents	Discussion. The BAC Secretariat discussed the some of important content of Bidding Documents started reading the following sections stated below: Section I - Invitation to Bid,

