BUREAU OF COMMUNICATIONS SERVICES

310 San Rafael St., San Miguel Malacañang Complex, Manila

FINANCE AND ADMINISTRATIVE DIVISION

Property & Supply Section

TEL. NO. 7342117 / FAX NO. 7342125

REQUEST FOR QUOTATION

PR/REFERENCE NO. **2022-09-0508**

, **DATE**

Sir/Madam:

The Bureau of Communications Services would like to request for a quotation for the following item:

Qty.	Unit	Particulars/Specification Requirements	Unit Cost	Amount
3	**reams**	**Coated 2 Sides 100gsm**		
			Total :	

LOWESITO JOAQUIN

CHIEF, Property & Supply Section

Property & Supply Section
Bureau of Communications Services
PCS Building San Rafael St.,
San Miguel Malacañang Complex, Manila

The above prices are our quotation for the article/s you wish to purchase.

Item/s are available within _____ days from date of quotation

Delivery Lead Time: _____

Terms of Payment: _____

_____
Authorized Signature of Representative

Supplier's Name: _____

Address: _____

Tel. No. _____

Fax No. _____

E-mail address: _____