



**BUREAU OF COMMUNICATIONS SERVICES**

310 San Rafael St., San Miguel Malacañang Complex, Manila

**FINANCE AND ADMINISTRATIVE DIVISION**

**Property & Supply Section**

**TEL. NO. 7342117 / FAX NO. 7342125**


**REQUEST FOR QUOTATION**

**PR/REFERENCE NO.** 2022-09-0545

**DATE** \_\_\_\_\_

**Sir/Madam:**

The Bureau of Communications Services would like to request for a quotation for the following item:

Qty.	Unit	Particulars/Specification Requirements	Unit Cost	Amount
22	pcs	Cellphone Pouch (180mm x 90mm)		
176	pcs	Tote Bag (12"x14")		
22	pcs	Drawstring Bag (10"x12")		
		Please see sample below:		
				
			Total :	

**LOWESITO JOAQUIN**  
*CHIEF, Property & Supply Section*

**Property & Supply Section**  
**Bureau of Communications Services**  
PCS Building San Rafael St.,  
San Miguel Malacañang Complex, Manila

The above prices are our quotation for the article/s you wish to purchase.  
Item/s are available within \_\_\_\_\_ days from date of quotation  
Delivery Lead Time: \_\_\_\_\_  
Terms of Payment: \_\_\_\_\_

\_\_\_\_\_  
**Authorized Signature of Representative**

Supplier's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. No. \_\_\_\_\_  
Fax No. \_\_\_\_\_  
E-mail address: \_\_\_\_\_